



# BUCHANAN COUNTY COMMISSION

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Ron Hook  
Western District Commissioner

Lee Sawyer  
Presiding Commissioner

Scott Burnham  
Easter District Commissioner

## **Meeting Minutes Wednesday, December 21, 2022, at 9:00 am**

In attendance were Commissioner Scott Burnham, Presiding Commissioner Lee Sawyer, Commissioner Ron Hook, Scott Nelson, Kristy These and Bud Coker with NW MO Genealogy and Amy Kendall.

Presiding Commissioner Sawyer called the meeting to order.

### **Meeting Agenda**

Commissioner Burnham made a motion to approve today's agenda. Commissioner Hook seconded the motion. All are in favor.

### **Meeting Minutes**

Commissioner Burnham made a motion to approve meeting minutes for salary commission meeting on Friday, December 9, 2022, and meeting minutes for Monday, December 19, 2022. Commissioner Hook seconded the motion. All are in favor.

### **Business**

Mr. Coker with the Northwest Mo Genealogy came to discuss with the Commission how Covid has affected Genealogy. They own the building at 412 Felix and have utilities to pay. They are running out of members which has decreased their membership revenue. They do store for the Buchanan County Recorder, Collector and Circuit Clerk and have records that go back to the 1830's. They are asking for \$14,000 to help with operations. Mr. Coker and Mrs. Theas left the meeting at 9:20.

Court orders to transfer funds was presented and approved by Commissioner Hook, Presiding Commissioner Sawyer, and Commissioner Burnham.

A court order authorizing Presiding Commissioner to sign an agreement with Ellison-Auxier Architects, Inc for the courthouse re-roofing project was presented and approved by Commissioner Hook, Presiding Commissioner Sawyer, and Commissioner Burnham.

A court order acknowledging receipt of the public notice to award a contract to Pawsitive Pack Leader was presented and approved by Commissioner Hook, Presiding Commissioner Sawyer, and Commissioner Burnham.

A court order authorizing Presiding Commissioner to sing the District Office lease agreement with Congressman Sam Graves for courthouse Room111 was presented and approved by Commissioner Burnham, Presiding Commissioner Sawyer, and Commissioner Hook.

Purchasing Agent Kim Hartman joined the meeting to award Road and Bridge annual bids. For the Rock bid, Commissioner Burnham made a motion to accept all bids, Commissioner Hook seconded the motion. All are in favor. For the Tires & Tubes bid Commissioner Burnham made a motion to accept all bids, Commissioner Hook seconded the motion. All are in favor. The gas & diesel bid Commissioner Hook made the motion to accept the St Joe Petroleum, Commissioner Burnham seconded the motion. All are in favor. The propane bid, Commissioner Hook made the motion to accept Thompson at firm fixed price, Commissioner Burnham seconded

the motion. All are in favor. Court orders were approved by Commissioner Hook, Presiding Commissioner Sawyer, and Commissioner Burnham. At 9:45 Ms. Hartman left the meeting.

At 9:45 Josh Bachman, County Attorney joined the meeting. Mr. Bachman stated it is best to address potential cost of living adjustments (COLAS) before the beginning of 2023. The recent Salary Commission authorized COLAs for office holders subject to county commission approval. Commissioner Hook asked if Juvenile Office could hold the COLA until their state employees got raises? Mr. Bachman advised it is best to give all Buchanan County employees the COLA and not hold any. Commissioner Burnham asked if there are two votes, one for employees and one for office holders? Mr. Bachman stated yes, there is a vote on a percentage for employees and a vote for office holders up to three percent (3%), office holders are capped at 3 percent (3%). Commissioner Hook made a motion that all non-elected county employees receive a three percent (3%) COLA increase. Commissioner Burnham seconded the motion, all are in favor. Commissioner Hook made the motion that all office holders starting a new term on January 1, 2023, will get a three percent (3%) COLA added to their base salaries in 2023 excluding the Sheriff, Circuit Clerk and Prosecuting Attorney. Presiding Commissioner Sawyer seconded the motion. Commissioner Hook Aye, Presiding Commissioner Aye, and Commissioner Burnham Nay.

Commissioners discussed the pay for medical investigators and to talk to the City of St. Joseph about in town deaths.

### **Adjourn**

With no further official business on the agenda Presiding Commissioner Sawyer made a motion to adjourn to any unofficial business that may develop during the day. Commissioner Burnham seconded the motion. All are in favor to adjourn. Meeting ended at 11:10 a.m.

### **Court Order**

At 11:45 am a court order to close the Courthouse at 12:00 pm on Friday, December 23, 2022, was presented and approved by Commissioner Burnham and Presiding Commissioner Sawyer.